

## City of Galion Weekly Reports

### Week of July 25

#### **Fire Department**

This week: Ongoing fire inspections and community prevention activities, all schools' pre-opening inspections completed, and all employees completing Advanced Cardiac Life Support refresher.

Next week: All uptown business safety inspections completed, State EMS and NIMS reports due, and meeting with Medicount (EMS Billing Company) to review first half of years EMS billing.

Long-term activities: Ambulance committee set up to develop Specs for 2017 purchase and 2016 hose and pump testing to start when time allows.

#### **Water Treatment Plant, Waste Water Treatment Plant, Pool**

Issues for immediate attention: Keep water balanced at the swimming pool; backwash splash park sand filter, clean cartilage filters and balance water; Water Treatment Plant operations and maintenance; Harmful Algae Bloom sampling; repair mower; lift station repair at HTI building.

This week:

- Various chemical deliveries at the pool.
- The chemical feed controller was returned after warranty work.
- Cleaned filters at the splash park.
- Plant operations and maintenance.
- HAB sample sent to Alloway.
- Treated the reservoir.
- Mowing.
- Processed sludge.
- Setting up steps for Fenton Maintenance.

Next week:

- Maintain pool chemistry, controllers and equipment.
- Monitor splash park back wash sand filters.
- Clean cartilage filters.
- HAB sampling for EPA lab.
- Plant maintenance and operations.
- Repair Fenton dryer.

Long-term projects: Itemize repair and replacement of pool equipment and building, continue sampling and plant repairs at the Water Treatment Plant as needed, and backup power supply and screw pump replacement at the WWTP.

## **Utility Office**

Issues for immediate attention: Prepare Storm Water Credit Form and Procedure for August Utility Committee meeting, and gather information for AMP AMI meter program.

This week:

- Completion of Scope of Work for Health/Utility Office Remodel  
Tentative Date for pre-bid meeting – August 11, bids due August 19
- Processed 512 mail payments totaling \$114,355 using our EZ Scan System
- Processed 380 walk-in payments
- 241 on-line payments were received for a total of \$35,248
- Meter Readers read 1,985 electric meters and 1,423 water meters

Next week: Meeting with Gary Cooper from 710 Clay Street LLC on Thursday to discuss resolution to delinquent accounts.

Long-term activities: Identification of those closed accounts that are no longer collectible and placing them in a write-off status to be forwarded to the auditor for approval.

## **Electric Department**

This week:

- Rework services in 200 block of South Boston
- Tree clearing on the East side
- Run locates, new services, trouble calls, and wildlife caused issues
- Tag circuits coming out of all subs for future mapping
- Vehicle and equipment maintenance
- Change out defective communication wire at splash park
- Meet with site project manager for temporary power and build line
- Install new metering for the rebuild
- Work on relocating wires for water plant
- Drop off door knockers to residents for upcoming tree trimming
- Start process of setting poles to prepare for upgrade conversion for South Street Commerce Center
- Joint training with Shelby Electric

Next week: Work with the school district on press box issues.

Long-term activities:

- Rebuild all of East end
- 4kv tear out at Dawsett sub
- 4kv tear out of lines down tracks and behind Hessenauer and SSCC
- Line relocation for expansion projects
- Continue to phase out Mercury Vapor and Metal Halide bulbs in street lighting
- Pole line for hotel and out to 30 on 598 for future expansion
- Finish underground project in Hessenauer area after WWTP gets generator
- Build step down bank for SSCC for continued feed of 4kv to interior transformers
- Find contractor to add components to Hospital switchgear to enable automatic switching between subs
- Continue to clear trees from power lines
- Pull poles from rebuild as phone and cable move their stuff to newer ones
- Straighten the pole line out 598 that belongs to the phone company
- Evaluate and carry out simple maintenance at the substations